GDM, an architectural and engineering firm, is looking for an Intern Architect/BIM Modeler-CAD Drafter to join their team. This self-motivated individual will work with all levels of management and staff to maintain CAD and BIM software standards as well as provide drafting support in AutoCAD and Revit.

**Daily Duties/Tasks:**
- Setting up project base files
- Provide BIM modeling and CAD drafting design support
- Coordinate and manage CAD and Revit standards
- Create Revit families and CAD blocks
- Review all work for completeness and accuracy
- Complete printing and plotting requests
- Coordinate BIM file exchange and archiving of milestone submittals
- Create project record drawings

**Primary Responsibilities:**
- BIM modeling as needed and Project Management
- Understanding standards in preparation of 2D/3D BIM models using Revit, AutoCAD, and other related technologies, and further building this technology platform
- Managing BIM standards for a design team and the firm
- Resolve complex BIM based issues that may arise in design
- Reviewing drawing sets for company standards compliance
- Training design and delivery for managers and staff to adopt to BIM standards
- Stay informed of evolving standards and software innovations.

**Required Skills/Experience:**
- 2 years of experience with Autodesk Revit or ability to demonstrate proficiency
- 2 years of experience with Autodesk AutoCAD or ability demonstrate proficiency

**Desired Experience:**
- Demonstrated experience with Architectural Design
- Management, oversight, and/or teaching experience in BIM Design
- Proficiency in AutoCAD and other relevant engineering design software
- Relevant degree and/or trade school certification

**Expectations:**
- Ability to exercise judgement and discretion to set priorities and manage competing demands
- Demonstrate a reliable, responsive and positive work ethic with the highest degree of integrity
- Ability to deliver ongoing education and support to Revit project teams
- Ability to meet deadlines
- Possess a strong work ethic
- Punctuality

*The days and hours for this position are Monday through Friday from 8:00 a.m. to 5:00 p.m. You may be required to work overtime to meet project demands.

**Job Type:** Full-time, Permanent

**Salary:** Varies depending on level of experience

**Benefits:** Employee Stock Option Plan, up to six (6) weeks off per year, 100% Employer Paid Medical, Dental, Vision, Life, Employer Sponsored 401k with match, bonus and more!

**Candidates May Send Resumes to:** csims@gdm-ae.com