

Architectural Drafter

Our Firm

Buffalo design Architects is a firm that specializes in Native American Architecture. We provide quality design and responsive, personalized service to clients in New Mexico and the Southwest, regardless of the project size, complexity, or location. We provide planning, architecture, interior and sustainable design, as well as construction management services. As architects, we strive to have an evolving and progressive practice that responds to the shifting and advancing, social, cultural, and technological conditions of contemporary life. We will give you every opportunity to grow with our firm and you will find advancement within reach. We are flexible and understanding of your needs, as well as dog friendly.

Responsibilities

Buffalo Design Architects, a leading architectural design firm, is currently looking for talented candidates to fill the position of Architectural Drafter. This is an exciting opportunity for individuals who have a passion for architectural drafting and are looking to work alongside experienced architects and engineers to develop top-notch design and construction documents. The successful candidate will have the chance to collaborate closely with the Buffalo Design team to bring their creative ideas to life and make a significant impact in the field of architecture.

- Utilize Revit software to produce plans, elevations, and detailed drawings.
- Ensure that all drawings meet Buffalo Design's established standards and design requirements for high-quality drawings.
- Collaborate with the project team to identify and resolve discrepancies or inaccuracies in the drawings, making necessary corrections to ensure accuracy.
- Help to maintain Buffalo Design's reputation for delivering exceptional architectural design solutions by producing high-quality drawings that meet client needs.

Qualifications

- Professional drafting experience
- An Associate's Degree is required.
- Knowledge of construction
- Candidates should have 3+ years of experience using Revit to produce construction documents for commercial buildings.
- Candidates should be able to work well under pressure and manage multiple projects, often against tight deadlines, while still producing high-quality work
- Excellent written and verbal communication skills required.
- Candidates must be self-motivated and quality minded.

Buffalo Design provides a comprehensive and competitive benefits package, which includes paid holidays, paid vacation/personal/medical, employer group health insurance, vision, dental, and a 401k retirement plan.