



Date \_\_\_\_\_

AIA Member ID \_\_\_\_\_

## 2023 Chapter Transfer Request

AIA Bylaws – 2.07 Component Assignment

2.072 Assignment/Transfer. At the written request of a member, the Institute shall transfer the member's assignment from one chapter to another provided that the transferring member either lives or works within the territory of the new chapter.

*If you would like to request a transfer of membership chapter assignment, please complete this form before submitting payment. Your membership dues may be subject to change based on chapter reassignment.*

### Personal information

Prefix	First	M.I.	Last
Address			Apartment/unit #
City	State/country		Postal code
Home phone	Home email		
Home fax	Cell phone	DOB*	

### Company information

Company name	Job title	
Address	Suite/floor	
City	State/country	Postal Code
Office phone	Office email	
Office fax	Company web address	

Mailing preference:  Home  Office

Primary email:  Home  Office

Primary phone:  Home  Office

### Chapter information

I am requesting transfer of my local chapter to AIA \_\_\_\_\_ and my state chapter to AIA \_\_\_\_\_ based on my:

Home address OR  Office address

**Please return by email or fax**

Email: [memberservices@aia.org](mailto:memberservices@aia.org) | Fax: (202) 626 7547