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Architectural Intern:

buffalo design, architects a Native-Owned Architectural firm in Albuquerque is seeking a talented, motivated **Architectural Intern** to join our collaborative design team. We are looking for someone with an architectural education, with strong design and production skills. A self-starter with personality, work ethic, organizational, management and communication skills and creativity will be strongly considered. Must have a working knowledge of Revit, InDesign, Excel, Bluebeam, PowerPoint, and Microsoft Office. This position is an entry level position performing basic architectural assignments including but not limited to office administrative duties, answering phones, setting appointments, preparing project specifications, compiling, and analyzing relevant data, while updating and keeping office marketing materials current and relevant. If a career in Architecture is what you seek, our Production Managers will tutor you in REVIT until such time we feel comfortable promoting you to Project Production.

buffalo design provides professional planning, architecture, interior design, sustainable design and construction management services in New Mexico and the Southwest, while maintaining diversity of **people | place | culture**. We were recognized by the Albuquerque Business First as “2019 Best Places to Work Small Companies”. We will give you every opportunity to grow with our firm and you will find advancement within reach. We are flexible and understanding of your need to advance your career. We are an equal opportunity employer with Native Preference. If you are qualified and interested, please send your Cover Letter, Resume, References and Portfolio to Marc Gonzales at mgonzales@buffaloarch.com. Commensurate Salary with Medical benefits, PTO, and 401K available. This is an excellent opportunity to join our growing team. We would like to hear from you!

9-19-2022