



## Senior Community Planner

### Architectural Research Consultants, Incorporated (ARC) – Albuquerque, New Mexico

ARC seeks a full-time Community Planner to join our multidisciplinary team in Albuquerque. You will lead and support complex planning projects for public-sector clients across New Mexico, with a strong focus on data-driven, implementable community plans. Our work focuses on comprehensive and specialized plans for municipalities, counties, and tribal entities, with openness to new areas of planning practice.

### Key Responsibilities

- Lead and manage planning projects for public clients, including comprehensive, growth management, housing, transportation, hazard mitigation, economic development, and downtown plans. Prepare plans and studies on land use, urban design, housing, transportation, environment, economy, parks, utilities, facilities, hazards, and related topics. Our work focuses on comprehensive plans for municipalities, counties, tribal entities, affordable housing, land use regulations, downtown plans, and hazard mitigation. We are open to exploring other planning areas.
- Prepare plans and studies addressing land use, urban design, environment, parks and recreation, utilities, facilities, and related topics.
- Conduct demographic and community analyses, such as population and enrollment projections, to guide capital investments.
- Develop public policy, funding strategies, and action plans.
- Plan and facilitate public outreach through meetings, workshops, surveys, and project communications.
- Produce clear, high-quality reports, presentations, and graphics.
- Contribute to proposal preparation and business development efforts.

### Required Qualifications

- Professional degree in planning, urban design, or a related field such as architecture or landscape architecture.
- Minimum of 3 years of experience in community planning, community development, policy analysis, geographic/demographic research, or a closely related field.
- Strong writing and communication skills, with demonstrated experience producing high-quality planning documents.
- Proven analytical skills, including critical thinking, problem-solving, and quantitative analysis.
- Proficiency with standard office software (including Excel) and web-based applications.
- Experience using visual tools to communicate planning concepts; familiarity with InDesign, GIS, or similar software is a plus.

- Valid driver's license and willingness to travel within New Mexico.
- We seek candidates who hold AICP certification or demonstrate a strong commitment to pursuing certification.

### **What We Offer**

- Do meaningful work that guides public investment and strengthens communities across New Mexico.
- Build skills in community planning, facility master planning, programming, and evaluation.
- Work in a collaborative, flexible, and family- and dog-friendly environment that supports professional growth.
- Collaborate with ARC specialists in architecture, graphics, IT, GIS, and editing.
- Receive competitive benefits, including health, dental, and vision insurance, paid holidays, vacation, and professional development support.

Visit [www.arcplanning.com](http://www.arcplanning.com) for project and staff information.

### **About ARC**

Architectural Research Consultants, Incorporated is an Albuquerque-based architectural consulting and planning firm specializing in community and facility planning, programming, facility evaluation, and architectural research. Founded in 1976, ARC is the largest and longest-established planning firm in New Mexico, serving municipalities, counties, educational entities, and state, local, and national agencies.

### **Position Details**

- Job type: Full-time, in person, Albuquerque, NM 87113.
- Pay: competitive salary; \$65,000.00 - \$80,000.00

### **How to Apply**

To apply, please submit a cover letter, résumé, and at least one recent planning or writing sample (and portfolio materials if available) to: [personnel@arcplanning.com](mailto:personnel@arcplanning.com)

ARC's hiring contact or application portal.