

AIA ALBUQUERQUE DESIGN AWARDS 2023

November 1, 2023 SUBMISSION DEADLINE

DESIGN AWARDS INSTRUCTION FORM

SUBMISSION DETAILS – General Information / Submission Details (Pages 1-3)

REQUIRED FORMS – Identification Sheet / Entry Form (Pages 4-5)

DEADLINE: Complete submissions are due by 5:00 pm on **Wednesday, November 1, 2023**. If you experience difficulties or miss the deadline and require assistance the next day, a late fee will be assessed at that time. We encourage you to upload your submission(s) early.

PURPOSE: The Albuquerque Chapter of the American Institute of Architects Awards Program recognizes achievements for a broad range of architectural activity to elevate the general quality of architecture practice, establish a standard of excellence against which all architects can measure performance and inform the public of the breadth and value of architecture practice. The AIA ABQ Design Awards Program recognizes excellence in the categories of: General Design, Historic Restoration, Remodel and Adaptive Reuse, Residential, Interior Architecture, Small Architectural Project, Urban Design/Master Planning, Unbuilt Project and 25-Year Architecture. The program not only demonstrates the value of good design, but also illustrates the wide variety of services performed by architects. It is conducted independently of other awards programs sponsored by the national American Institute of Architects and other AIA components.

ELIGIBILITY: AIA architects and non-AIA architects in good standing or firms whose primary office is located in New Mexico may enter any number of projects; built work must be completed in the past five years or since January 1, 2019 in any locale. There are no geographic restrictions for projects entered in the competition. Firms and individuals are encouraged to resubmit previously unsuccessful entries. Projects that have previously received an AIA Albuquerque award are not eligible for resubmission.

JURY: The jury reserves the right to consider projects for Awards other than the one for which it was originally submitted. The jury shall have the sole authority to determine which and how many awards are justified in each category. No minimum or maximum number of awards has been established. Projects shall be considered on their own merits regardless of size, scope, or cost. The jury's decisions shall be final and not subject to review.

There are three potential award levels – Honor, Merit and Citation. The jury will determine if a project has met its own unique program, needs and challenges: energy efficiency, economy of design solution, functionality, environmental harmony/responsibility, accessibility to the disabled, preservation/restoration, relationship to its context and other pertinent social concerns. Submissions will be scored in three key areas with *additional consideration* given to responses to the [Framework for Design Excellence](#) measures. The purpose of the Framework is to highlight climate action as a critically urgent topic for society, and the role architects play as influencers for impactful change. The Framework will help facilitate conversations with clients and the communities we serve and set meaningful goals and targeted outcomes.

- Design Excellence – Does the design elevate the human experience while addressing the project’s practical needs?
- Sustainable Design / Resiliency – Does the design take a progressive approach to advancing the missions of sustainability and/or resiliency?
- Community Impact – Does the design provide significant improvement to its social or physical setting?

SUBMISSION CATEGORIES:

- General Design
- Historic Restoration
- Remodel and Adaptive Reuse
- Residential
- Interior Architecture
- Small Architectural Project (a commissioned project with a budget under \$300,000)
- Urban Design/Master Planning (The project must have an active client and at least 25% of the construction completed.)
- Unbuilt Project (Project that is done as an exercise in design or simply for the pleasure of creating, project that is done as part of a studio or class program or project that has been commissioned but not built, and may never be built; must have been designed in the last five years.)
- 25-Year Award: Any project completed on or before December 31, 1998.

If you have any questions about the eligibility requirements and or entry/identification forms, please contact AIA Albuquerque (director@aiaabq.org 505.242.9800 or cell 505.400.4757). AIA Albuquerque shall have the sole authority to verify that eligibility requirements have been met.

SUBMISSION DETAILS:

1. Entry Form with Payment, Identification Sheet and PPT File must accompany each submittal.
2. IDENTIFICATION SHEET: Include with your submittal – *REQUIRED*. All information indicated must be accurately provided. Please confirm all parties are included with the correct spelling of names –PAGE 4
3. ENTRY FORM: Include with your submittal – *REQUIRED*. All information must be accurately provided. Visa, Master Card, Discover are the only cards accepted; there is a \$1 per every \$25 processing fee *per entry* if paid by credit card. ***If submission is on-line and payment is with check through USPS or hand delivered – payment must be received before November 1st or your submission will be disqualified – PAGE 5*
4. GENERAL INFORMATION: Read and follow all instructions. Rules ensure uniform entries and are for the convenience of the jury. No identification of Architect may be included on any part of the submission except the Registration Form and the Identification Sheet. If any identification of the Architect is found on the PPT. Non-conforming entries will be disqualified.
5. PROJECT NAME: Please be consistent and use the same project name throughout your submittal: in your PowerPoint, file name and submittal paperwork.
6. PROJECT DATA: All information indicated must be accurately provided.

7. POWER POINT– Maximum of 25 slides and 50 MB per submittal; The requested digital information is medium resolution **300 dpi** images (Please provide a folder of all images used). Files to be saved as .ppt or .pptx and utilize *widescreen aspect ratio* (no .pdf or alternate format allowed). PPT template is available on www.aiaabq.org. On each slide, indicate slide view including name of feature and direction of each view and what it illustrates about the design concept on each slide. Please limit remarks.
 - a. Project Name/Data – Required as Slide 1 (Data Includes: Location, Completion Date, Building Area, Structure, Major Materials and Systems, Site Features and Project Cost) Please do not customize this page!!
 - b. Concept Statement – Required as Slide 2 (please limit to 150 words)
 - c. Framework for Design Excellence / Sustainability Features – Required as Slide 3 Indicate any: ecological stewardship practices; renewable energy strategies; water conservation strategies; social responsibility strategies and/or addressing future climatic impacts (drought, urban heat island, flooding, etc.)
 - d. Site Plan: Clearly illustrated site plan slide showing location of building on property and key features of site and context. Show reference scale and North arrow.
 - e. Floor Plan: Clearly illustrated floor plans slide showing layout of building with all major interior and exterior rooms / places clearly labeled. Show reference scale and North arrow.
 - f. Typical Section (Optional): Clearly illustrated sections showing typical spatial organization of building. Show reference scale and key arrows on site and floor plans.
 - g. Context Images: Provide a minimum of two PowerPoint slides that document the existing context. Describe how the project responds to the adjacent built or natural environment.
 - h. Exterior and Interior Views
8. “FILE SHARE” UPLOAD – Please upload your submission and all required documents using a “File Share” account and send the access link to director@aiaabq.org. A confirmation of receipt of will be sent by email to email address listed on the Identification Sheet. *If receipt is not confirmed within one working day, please contact AIA Albuquerque immediately.*
9. Submitted forms, fees and images/PPT’s will not be returned.

RELEASE: The act of submittal signifies that the entrant assumes responsibility for the accuracy of information and warrants the permissions have been obtained from all who may have rights to the work, including its representation and photography. Entrants further acknowledge that no royalties or compensation are due. Entrants agree to hold AIA Albuquerque, its sponsors, staff, consultants, and members, harmless from all liability and grant AIA Albuquerque the non-exclusive right to publish, reproduce, and distribute the entry.
10. **2023 REQUEST** – The Design Awards Banquet is to be held at the UNM School of Architecture and Planning on December 1 – we request that each entry provide a synopsis of their entry (similar to presentation boards of the past but NOT mounted to gator board or foam core) to pin up on the panels found on the crit bridge for viewing prior to the awards presentation in the auditorium. (24"x24" **or**x36")

IDENTIFICATION SHEET

(required with your submittal)

AIA ONLY provides awards certificates to the Architect(s), Contractor & Owner(s). The information in this form will be used to issue awards certificates. You are responsible for including correct names and spelling. AIA will charge \$25 for issuing corrections or additions to awards certificates. *If the Owner/Contractor name is left off the submission will be disqualified.*

Project Name + Category: _____

Architect(s) + Firm Name: _____

Is your firm an AIA 2030 Signatory? Yes _____ No _____

Address: _____

Telephone: _____

Email: _____

Other Credits - Owner (include address, contact person, phone, and email):

Other Credits - Contractor (include address, contact person, phone, and email):

Other Credits - Architect's Consultants (include address, contact, phone, and email):

Photographer(s) (include address, phone, and email):

Subcontractors & Suppliers (include address, contact, phone, and email):

AIA Albuquerque Design Awards 2023
November 1, 2023 Deadline
DESIGN AWARDS ENTRY FORM
ENTRY FEES ARE NON-REFUNDABLE

Please return this form with the appropriate entry fee and submittal via File Share link on or before 5:00 PM Wednesday, November 1, 2023 to director@aiaabq.org (call 505.242.9800 with questions):

Name: _____

Firm Name _____

Address _____

City, State Zip _____

Email (All registrations will be confirmed by email) _____

Credit Card# (AIAABQ will include \$1 per every \$25 for Credit Card Processing Fees) Expiration Date /SCC

Name on Card / Card Billing Address and Zip Code

Signature or make checks payable to AIA Albuquerque

AIA MEMBER:

Number of Entries: _____ \$80 (Per Entry) _____

Total Fees: _____

NON-AIA MEMBERS:

Number of Entries: _____ \$100 (Per Entry) _____

Total Fees: _____

***STUDENT* UNBUILT AWARDS:**

Number of Entries: _____ \$0.00!!! _____

Total Fees (*including CC Processing Fee*): _____