

Project Manager

Formative Architecture is a dynamic and passionate team of architects, designers, and sustainability experts who bring a fresh perspective to every project and draw inspiration from the natural beauty of our home state, New Mexico. Our team members are well-rounded and involved in all aspects of a project, from marketing and proposals to client interaction, design, documentation, and construction administration.

We are seeking a full-time, design-oriented and experienced Architect / Architectural Associate to join our downtown Albuquerque studio. The ideal candidate will be ready to hit the ground running, offering quality written and verbal communication, learning new skills quickly, working collaboratively, and handling a wide range of assignments. These include, but are not limited to, supporting / managing various project types and sizes, coordinating design efforts including investigation, evaluation, and recommendation of design solutions, engaging with clients, managing the client's budgets, schedules and programs. You will have opportunities to collaborate and assist with estimating fees, determining scope of work, and preparing proposals and contracts.

Required Qualifications:

- A professional degree in architecture from a NAAB accredited program or university
- 10+ years of experience managing non-residential architecture projects, preferably in the public or institutional sector
- Must be proficient in Revit
- Active architectural license in a U.S. state
- Must have experience producing construction documents and specifications
- Must have a working knowledge of building codes, standards, and construction
- Must live in or near Albuquerque, NM

Job Responsibilities:

- Lead project design and project team through all phases of project
- Ability to coordinate with internal team as well as subconsultants and clients
- Manage schedule and budget through all phases of project
- Deliver high-quality documentation and coordination while ensuring compliance with all project requirements

Salary range: \$110,000 to \$125,000 per year, commensurate with experience.

Benefits Provided by Formative Architecture:

- Monthly health insurance reimbursement, adjusted based on individual factors
- Enjoy a competitive PTO program
- Enjoy 11 paid holidays, including a year-end office closure between Christmas and New Year's Day
- Enjoy a professional development/educational allowance of \$900 a year
- Monthly phone allowance
- Professional membership dues covered (AIA, NCARB, and LEED)

If this sounds like the place you want to grow with, please submit your resume, cover letter, and an electronic portfolio to contact@formativearchitecture.com

Formative Architecture is not currently sponsoring USA work visas. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex or sexual orientation or gender identity, age, disability, or veteran status and any other characteristic protected by law.